



Graphic Controls
Data Recording by Nissha

GraphicControls.com

New Website Walkthrough

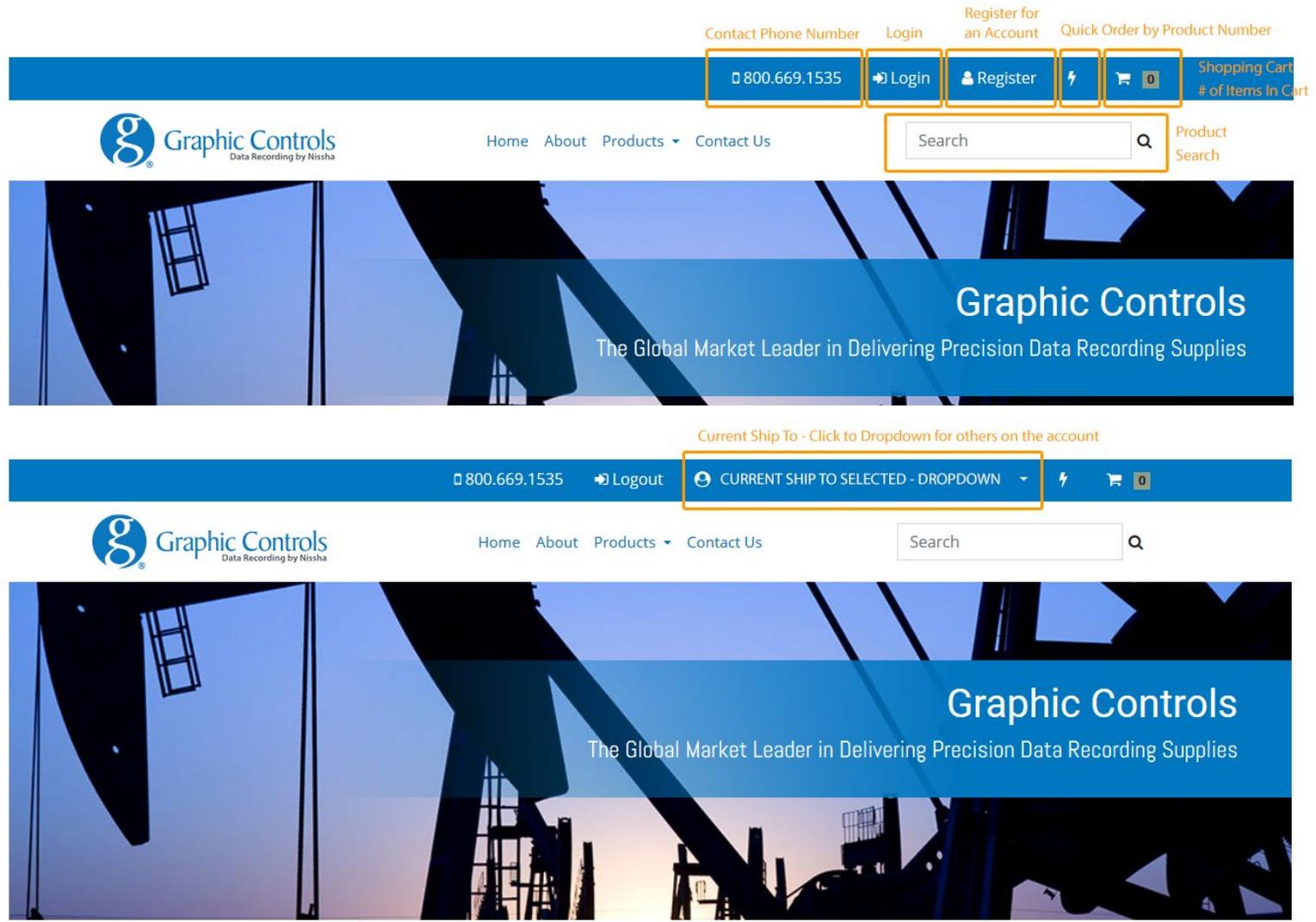
WEBSITE HEADER UPDATES

Once you have logged into the website, the header updates and shows your currently selected Ship To Location.

If you have multiple shipto's this becomes a dropdown.

You can also access your **MY ACCOUNT** information from the dropdown as well.

If this is your first time visiting the new site, you will need to **reset your password**. Instructions to do this are on the next page.



MY ACCOUNT – SETTING YOUR PASSWORD

When you first visit the new website, your password will have been reset. This is to improve security of our Accounts and ensure all passwords meet minimum requirements.

TO RESET YOUR PASSWORD

1. Enter your **username** (email address) into the Reset Password Box (see the right)
2. Click **RESET PASSWORD**
3. You will be sent an email to the address you entered. The email contains a single-use link that is valid for 20 minutes. **Click the Link**
4. Enter your updated password on the next screen.
5. Now you may login as usual

Home / Login

A link to reset the password for email@address.com has been sent to the email address on file. This link will be valid for 20 Minutes (until 07:35 PM UTC). If you do not receive an email within 5 minutes, please check your spam email, try again, or contact customer service.

Login

If you have an account with us, please login for your pricing. If you do not have account, please [register](#) first.

Username

Password

Remember Me

[LOGIN](#)

[Create new user account or link to your corporate account.](#)

Reset Password

Set a temporary password for your account

[RESET PASSWORD](#)

- *Passwords must be at least 5 characters.*
- *Passwords must have at least one non letter or digit character.*
- *Passwords must have at least one digit ('0'-'9').*
- *Passwords must have at least one uppercase ('A'-'Z').*

MY ACCOUNT – MY ACCOUNT - ORDERS

On your Orders tab within my account, you can view all your past orders, find shipping information, and view your order receipts.

Tracking / Shipping: Click on the small triangle to view the shipping for the desired order.

Order Receipt: Click on the order number to review the order Receipt.

Reorder: This will attempt to duplicate the order, assuming all items on the order are still available.

The screenshot shows the 'Orders' tab in a user account. At the top, there are navigation tabs for 'Profile', 'Orders', and 'My Items'. Below this is the 'Order History' section. A table lists orders with columns for Order No., Price, Order Date, Ship Date, Status, and Line Items. The first row shows order number 00719BU with a price of \$1,723.08, ordered on 06/29/2018, shipped on 06/29/2018, with a status of 'S' and 9 line items. A small triangle icon is highlighted next to the order number, with an arrow pointing to the text 'ORDER TRACKING TOGGLE'. The order number '00719BU' is also highlighted with an orange box, with an arrow pointing to the text 'ORDER RECEIPT LINK'. A 'REORDER' button is highlighted with an orange box, with an arrow pointing to the text 'DUPLICATE ORDER'. Below the table, there are three shipment tracking details, each with a status of 'U' and a ship date. At the bottom of the table, a second row shows order number 00719BU with a price of \$1,318.14, ordered on 06/29/2018, shipped on 06/29/2018, with a status of 'S' and 9 line items, and a 'REORDER' button.

Order No.	Price	Order Date	Ship Date	Status	Line Items	
00719BU	\$1,723.08	06/29/2018	06/29/2018	S	9	REORDER
Shipment Tracking: Shipment Carrier: UPS GR COL Status: U Ship Date: 06/28/2018 Shipment Tracking: Shipment Carrier: UPS GR COL Status: U Ship Date: 07/11/2018 Shipment Tracking: 1 Shipment Carrier: UPS GR COL Status: U Ship Date: 07/16/2018						
00719BU	\$1,318.14	06/29/2018	06/29/2018	S	9	REORDER

MY ACCOUNT – MY ACCOUNT - ITEMS

The My Items Tab has a listing of all your recently ordered items. You can reorder quickly simply by clicking **Add To Cart**.

Profile Orders My Items							
Items							
	Product Number	Description	UOM	Min. Qty	Last Purchased Date	Price	
	01018233	HONEYWELL BN 24001660-119	BOX	1	7/29/2015		Add To Cart
	10090422	EUROTHERM- CHESSELL CLH GDSV0050U050	BOX	1	7/29/2015		Add To Cart
	30739547	EUROTHERM- CHESSELL CLH HKTW0050S341	BOX	1	7/29/2015		Add To Cart

PRODUCT DETAILS PAGE

Our updated product details pages include everything you need to know about your selected product.

You can get to this page by clicking on more details on any search result.

Product Details: All spec and cross reference details available for selected product.

Product Pricing / Ordering: Includes pricing, min quantities, availability / ship dates and packaging information.

Customers Also Bought: Suggestions of additional products that might be of interest. Use the arrows below to view more.

More Information: Can contain any additional information, links, videos, literature, etc.

Related Products: Additional Product suggestions that might be of interest.

The screenshot shows the product details page for HONEYWELL BN 100-006 on the Graphic Controls website. The page layout includes a navigation bar at the top with the company logo, contact information, and a search bar. The main content area is divided into several sections:

- Product Image:** A large image of the strip chart with a '+ View Larger' link below it.
- Product Details:** A section containing the product name 'HONEYWELL BN 100-006', part number '00103382 - HONEYWELL STRIP CHARTS - 1 PER ROLL', chart size '6.594\"X127\"', grid color 'GRAY', and range '0 - 1500 Thermocouple °F TYPE J T/C (0 TO 1400 BY 200)'. It also lists cross references and recorder models.
- Product Pricing / Ordering Info:** A section showing the price '\$56.14', a quantity selector set to '10', and an 'ADD TO CART' button. It also indicates 'Out of Stock, Ships 8/27/2019'.
- Customers Also Bought:** A section featuring a circular strip chart and the product 'AMERICAN METER MC MP-5000-150F' priced at '\$41.03' with an 'ADD TO CART' button.
- More Information:** A table with the following data:

Graphic Controls Part:	00103382
Product Type:	STRIP CHARTS
OEM Equipment:	HONEYWELL
- Related Products:** A section showing two product cards for 'HONEYWELL BN 82-28-0016-04 PUR MKR' and 'HONEYWELL BN 82-28-0022-04 RED MKR', both priced at '\$57.07' with 'ADD TO CART' buttons.

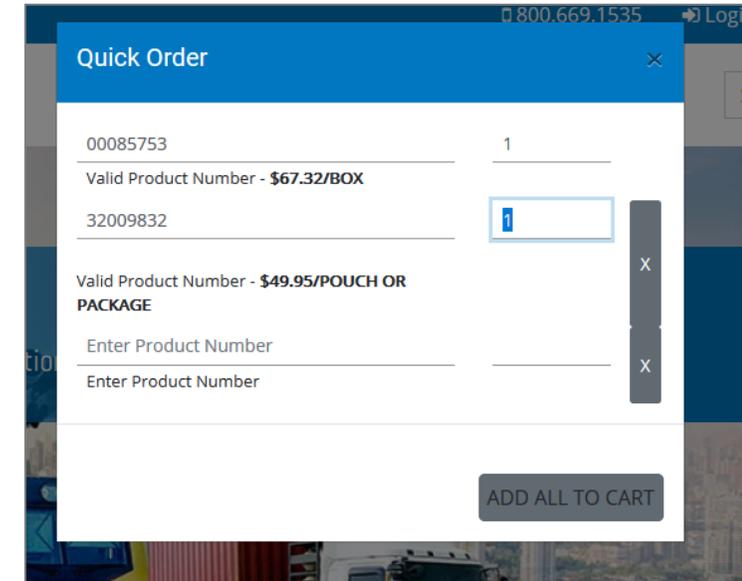
QUICK ORDER

If you already know what product numbers you wish to order, and you don't want to search for items, you can click the lightning bolt at the top of every page. This will open our **Quick Order** Interface.

You must know your products **8 Digit part number**.

Simply **add the part number**, and **desired quantity**.
Review the pricing and click **Add to Cart** once complete.

This is the fastest way to find items and add them to your cart.



The screenshot shows a 'Quick Order' modal window. At the top right, there is a phone number '800.669.1535' and a 'Log' button. The modal has a blue header with the title 'Quick Order' and a close button. Below the header, there is a table of products:

00085753	1
Valid Product Number - \$67.32/BOX	
32009832	<input type="text" value="1"/>
Valid Product Number - \$49.95/POUCH OR PACKAGE	
Enter Product Number	<input type="text"/>
Enter Product Number	<input type="text"/>

Each product row has a vertical 'X' button to its right. At the bottom right of the modal is a button labeled 'ADD ALL TO CART'.

ORDERING AS GUEST

If you do not have an account with us you can place an order as a Guest.

1. Add Items to your Shopping Cart
2. Check Out
3. Enter your **Email Address** (REQUIRED)
4. Enter your **Shipping Address**. If you need to enter a different Billing Address, uncheck "Use Shipping For Billing"
5. Enter a Billing Address if Necessary
6. Select **Standard** or **Expedited** Shipping
7. Choose your **Payment Method**: Credit Card or Paypal
8. Click **Place Order**.
9. You should receive an email confirmation with all your order details.

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Home About Products Contact Us

Search

Home / Checkout

Guest Checkout
You are currently checking out as a Guest. Please [login](#) to view saved addresses, payment methods and pricing.

Email
jwolff@nisshamedical.com [Change](#)

Shipping Address
Jennifer Wolff 400 Exchange Street Buffalo, New York 14120
 Use shipping for billing address
[Add/Edit Addresses](#)

Shipping Method
Standard Table Rates, (\$10.40) [Change](#)

Payment Information

Summary
Your Internal PO Number

SubTotal:	\$128.68
Shipping Total:	\$10.40
Tax Total:	\$0.00
Total:	\$139.08

[PLACE ORDER](#)

ORDERING AS A REGISTERED CUSTOMER

If you are a registered customer, most of the information to place an order will already be in place.

1. Add Items to your Shopping Cart
2. Check Out
3. Select **Shipping Address** (this should be based on your selected ship to. If you **Add a New** address, the order will **Drop Ship** to the address you provided. (This does not become a new Ship To selection in your Dropdown)
4. Your **Billing Information** should already be determined and on file
5. Your **Shipping** will be determined by your shipping methods on file.
6. Your **Payment Method** will be determined by your payment methods on file.
7. You will need to enter a **PO Number**
8. Click **Place Order**
9. You should receive an email confirmation of your order.

You can view the status of any order after 24 hours in your My Account Section

If you want to change any of the information on file, please contact customer service at info@graphiccontrols.com or 1.800.669.1535

QUESTIONS OR COMMENTS

We hope you enjoy the new website. Our goal is to make it easier to use from any device. We also hope you can find all the information needed to make any purchasing decisions.

If you have any questions, comments, or problems, please contact customer service at info@graphiccontrols.com or 1.800.669.1535

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